DATE

RE: Road Authority Letter of Commitment for Safe Routes to School Surface Treatments Program. This is letter of commitment from ROAD AUTHORITY, the main Road Authority of the roads around the focus school identified in the application submitted by APPLICANT for ODOT’s Surface Treatments Program.

The ODOT Safe Routes to School Surface Treatments Program provides consultant services to design and support installation of safety improvements such as crosswalks, stop bars, and painted curb extensions. Surface treatment projects are designed by the ODOT SRTS Technical Assistance Team consultant engineer in partnership with the local road authority and installed by a striping subcontractor.

I, NAME, understand that consultant services will assist our community (school representatives, school community, and local road authority representative). ODOT’s consultant will coordinate and implement the Surface Treatments Program process in our community for each school and provide support in collecting necessary background data, conducting outreach for community participation, and developing a SRTS Plan for your community (including one or more schools).

I understand that in order to maximize the benefits of Surface Treatments Program participation, Surface Treatments Program recipients are expected to attend all scheduled calls, provide timely responses (within two weeks) to requests for data or other information, follow through on assigned tasks, and work to meet the scheduled timeline.

I will be the representative from the Road Authority to participate in this process. I understand that ODOT anticipates it will take up to a year for project completion. I understand that ODOT expects this service to be completed before the end of next school year.

I will:

* Attend conference calls (kick-off, preliminary product review, draft product review)
* Provide data as requested
* Attend walk audit observation and community meetings prior to installation
* Review draft materials and provide timely, consolidated feedback
* Circulate Public Review Draft materials
* Prepare letter of support for projects
* Agree to maintain the facility in good condition for seven years

Sincerely,

NAME