**Opt-in email to families**

***To be sent by Network Manager or School/District leadership AFTER school has been set-up on SchoolPool for families to join.***

(School Name) is promoting a free carpooling web-based tool called *SchoolPool* to all PPS households. Carpooling with other families can ease traffic congestion during pick-up and drop-off, and provide options for kids who are not able to walk, bike or roll to school.

SchoolPool is part of Oregon Department of Transportation’s larger [Get There program](https://getthereoregon.org/about/) that helps Oregonians find alternatives to driving alone - including finding a carpool match. SchoolPool is only accessible to families that opt in and are verified through their school. This ensures that carpool matches are secure and are not a part of a general public carpool matching system. **To join SchoolPool you must opt in through the link below.**

Please carefully read all instructions as you set up your account. Or view step-by-step visual instructions [here](https://www.oregonsaferoutes.org/wp-content/uploads/2021/12/SchoolPool_How-to-for-Families_English.pdf).

Here’s how to begin making connections with other families at your school:

1. Follow this link to opt into SchoolPool: (school specific website link goes here)
2. Log in to your account, or create a new account.
3. After entering your information - **DO NOT** “join your employer, organization or school network.” We’ve already done that for you, and your household will automatically be connected to your school.
4. Read and **acknowledge** the disclaimer. **Select** “Enter the *Get There SchoolPool* system.”
5. At the top of the page select the **orange “school” button**. Feel free to manage your household’s information, or select your School and see who is in your neighborhood and network.

Read more about SchoolPool on our web page: (link to school specific web page)

**For questions about SchoolPool contact your Network Manager:** (email for school’s Network Manager goes here)